

BACKGROUND

1. The City of Ocala Electric Utility requires the services of an experienced Contractor to furnish one (1), portable cable fault location system for medium voltage distribution power cables. The City of Ocala Electric Utility reserves the right to approve manufacturers.

EXPERIENCE REQUIREMENTS

1. **Experience Requirement:** Bidder must have a minimum of five (5) years of experience based on equipment of the same design and rating, fabricated, and manufactured in the same factory, using material and components of the same type. Experience must be based on a commercial installation for a municipal, industrial environment, or investor-owned utility in the United States of America, under operating conditions comparable to those experienced in Central Florida.

INSURANCE REQUIREMENTS

1. **Commercial General Liability:** with limits of \$1,000,000 per occurrence/\$2,000,000 aggregate.
2. **Commercial Automotive Liability:** a combined limit of not less than \$1,000,000.
3. **Workers' Compensation and Employer's Liability:** per Florida statutory requirements.

DELIVERY TIMELINE

1. **Lead Time:** The portable cable fault location system must be delivered within a maximum of 3 weeks to the designated location: **Ocala Electric Warehouse. 1805 NE 30th Avenue, Bldg #700, Ocala, FL 34470.** Ocala Electric Utility will inspect the portable cable fault location equipment upon delivery in ensure there has been no damage occurred during transportation. Contractor will be responsible for any damages or defects in the system.
2. Scheduling of all deliveries shall be coordinated with the Ocala Electric Utility Project Manager.

PROJECT SUMMARY AND TESTING

1. Please see **Exhibit B – Portable Cable Fault Location System Specifications**

VENDOR EMPLOYEES AND EQUIPMENT

1. Contractor must utilize competent employees in performing the work. Employees performing the work must be properly licensed or qualified as required by the scope/project.
2. The contractor shall provide an assigned Project Manager, who will be the primary point of contact. Contractor must provide a valid telephone number and address at all times to the City Project Manager. The telephone must be answered during normal working hours or voicemail must be available to take a message.

CITY OF OCALA RESPONSIBILITIES

1. The City of Ocala will furnish the following services/data to the Contractor for the performance of services:
 - A. Provide access to drawings, specifications, schedules, reports, and other information prepared by/for the City of Ocala pertinent to the contractor's responsibilities.

VENDOR RESPONSIBILITIES

1. Contractor shall complete all work performed under this solicitation in accordance with policies and procedures of the City of Ocala and all applicable State and Federal laws, policies, procedures, and guidelines.
2. Contractor shall obtain and pay for any and licenses, additional equipment, dumping and/or disposal fees, etc., required to fulfill this contract.
3. Installation shall be in compliance with all requirements and instructions of applicable manufacturers.
4. Contractor shall ensure that all documents prepared under this contract have been prepared on a Windows-based operating system computer using the most current version of Microsoft Office, which includes: Word, Excel, Power Point, Access or any other software as specified and approved by City staff.

SAFETY

1. Contractor shall be fully responsible for the provision of adequate and proper safety precautions meeting all OSHA, local, state, and national codes concerning safety provisions for their employees, sub-contractors, all building and site occupants, staff, public, and all persons in or around the work area.
2. In no event shall the City be responsible for any damages to any of the Contractor's equipment, materials, property, or clothing lost, damaged, destroyed or stolen.
3. Prior to completion, storage and adequate protection of all material and equipment will be the Contractor's responsibility.

WARRANTY

1. The portable cable fault location system equipment and its accessories furnished under this specification shall be covered by a one-year warranty from date of shipment against failure due to design or to defects in workmanship or material.
2. Contractor shall provide an optional extended warranty.
3. All manufacturer warranty documentation and owner/operator manuals must be provided before final payment request.

INVOICING

1. All original invoices will be sent to: Lisa Crouthamel, Project Manager, Electric Utility Department, 1805 NE 30th Avenue, Building 400, Ocala, FL 34470, email: lcrouthamel@ocalafl.gov.

PRICING AND AWARD

1. Bidder must bid on all line items, including the optional items.
2. Bids will be received on a unit price basis. The City will pay the Contractor only for the actual units that the Contract provides, installs, or constructs.
3. Award will be made to the lowest bidder meeting all requirements outlined herein.